



Media Release: Friday, January 11, 2019, 4:30 p.m.

Regional Municipality of Waterloo

Active Transportation Advisory Committee

Agenda

Tuesday, January 15, 2019

4:30 p.m. - Dinner

5:00 p.m. – Meeting

Room 110, Regional Administration Building

150 Frederick Street, Kitchener, Ontario

Note: The parking garage below the Administration Building will be accessible for parking until 5:00 p.m.

Bicycle Racks: P1 Level

Vehicles: P2 Level

1. Election of Chair and Vice Chair

2. Declarations of Pecuniary Interest under the “Municipal Conflict of Interest Act”

3. Review of Agenda

4. Approval of Minutes of Meeting – [December 18, 2018](#)

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5. Delegations

5.1 Jason Hammond re: Wroute Passenger Service

6. Business Arising from the Minutes

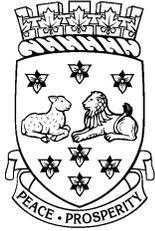
6.1 Staff Presentation and Deferred Motion on King Street Segregated Bike Lanes

7. New Business

7.1 Proposed 2019 Meeting Schedule Options

8. Agenda Items for Next Meeting – February 19, 2019

9. Adjourn



Regional Municipality of Waterloo

Active Transportation Advisory Committee

Minutes

Tuesday, December 18, 2018

5:00 p.m.

Room 110, Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair B. Tracey, K. Alexander, D. Brotherston*, M. Cowan, A. Crowe*, B. Forwell*, G. Lorentz, C. Klein, T. Osland, A. Quin, L. Quin, K. Schimmelfing, K. Schnuelle, and M. Shipley*

Members Absent: K. Kiefer

Also Present: G. Keyworth, and K. Marshall

ATAC Council Membership Update

Tim Brubacher, Committee Clerk, informed the Committee that Regional Councillors Geoff Lorentz and Karl Kiefer have been appointed as the representatives from Regional Council for the new term. He stated that L. Quin's and M. Shipley's terms on the Committee are expiring at the end of the year and that B. Tracey, A. Crowe, and B. Forwell will have served the maximum number of years on the Committee at the end of 2018. He further noted that Geoff Keyworth, Manager, Strategic Transportation Planning, has accepted a position with the City of Vancouver and will be leaving the Region in January.

Declarations of Pecuniary Interest under the "Municipal Conflict of Interest Act"

None declared.

Agenda

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B. Tracey requested that an update on the King Street Bike Counter be added to the agenda.

Approval of Minutes of Meeting – October 16, 2018

Moved by L. Quin

Seconded by A. Quin

That the minutes of the Active Transportation Advisory Committee of October 16, 2018, be approved.

Carried

*A. Crowe entered the meeting at 5:05 p.m.

*B. Forwell entered the meeting at 5:08 p.m.

Business Arising from the Minutes

Information/Correspondence

a) ATAC General Membership Update – T. Brubacher

T. Brubacher advised the Committee that a review was conducted of all of the Region's advisory committees and that Regional Council has approved a new policy for advisory committees. He noted that there were no significant changes made to the Committee but that term lengths will be adjusted going forward to expire with the term of Council.

Responding to questions, T. Brubacher stated that the Committee can discuss possible changes to the schedule at the January meeting.

b) Laurel Trail Crossing at Bridgeport Update – A. Crowe

A. Crowe explained that there was a request from the City of Waterloo to move the existing crossing of Bridgeport Road at Pepler Street to the Laurel Trail. She noted that the Planning and Works Committee agreed with the request to have an additional crossing installed rather than moving the existing one at Pepler Street and that Regional staff will be monitoring the situation.

G. Keyworth stated that coordination of the lights is difficult and noted that in order to ensure that lights are timed properly for vehicles there may be longer wait times at the lights for the active transportation users.

*M. Shipley and entered the meeting at 5:12 p.m.

c) Provincial Update - Active Transportation Cost-sharing Structure and Municipal Commuter Cycling Program

Kevan Marshall, Principal Planner, informed the Committee that there is currently a lack of information on the provincial government's plans for funding active transportation projects. G. Keyworth stated that the provincial government has cancelled the Municipal Commuter Cycling Program but has funded the 2018 projects. He also noted that the Franklin Street bridge over Highway 401 is complete including the multi-use trail.

d) Erb Street - Father David Bauer Drive to Caroline Street – Bike Lane Markings

G. Keyworth provided an overview of the bikelane markings on Erb Street between Father David Bauer Drive and Caroline Street. He noted that there is an existing bike lane that tapers off into a catch basin and resumes down the street as another bike lane. He explained that the issue appears to be caused by different projects and that staff will look at the appropriate markings.

In response to a question from the Committee, G. Keyworth explained that this project did not come to the Committee because when it was approved it was not standard for staff to bring all projects to the Committee. He also noted that issues with drainage and Grandling signage in the area could be contributing to the situation.

e) King Street (Northfield, Weber) Multi-use Trail Segment Implementation Timeline

K. Marshall informed the Committee that a project to upgrade the sidewalk on King Street between Northfield Drive and Weber Street to an asphalt multi-use trail is planned for the spring of 2019.

G. Keyworth noted that the reconstruction of Weber Street between Forwell Creek Road and Blythwood Road is planned for completion in 2020 and will see a multi-use trail on the west side of Weber Street.

In response to a question from the Committee, K. Marshall stated that new cross rides and cycling lights are planned for the intersection between the Expressway off ramp and King Street.

f) Road Clean up – B. Tracey

B. Tracey noted that the recent Adopt a Road Clean Up was successful with seven people attending. He thanked non-Committee members, Ian Davis, Mark Lienhardt, and Dennis Robinson for their participation.

g) King Street Bike Counter – B. Tracey

B. Tracey stated that there had been questions in a local bicycle shop on how the King Street bike counter works. He recommended that information be provided to local cycle shops to share with the public. G. Keyworth explained that the counter is a wire loop that is buried in the pavement that counts when a bicycle travels over it. He also noted

that the City of Waterloo is using it to highlight active transportation users and that the Region is seeing it being used as a commuter route.

In response to a question from the Committee, G. Keyworth , stated that the Region has some bike counters located throughout the Region but that the majority on are on trails that are maintained by the area municipalities.

New Business

a) Group Discussion: Cycling Facility Nomenclature Guide – G. Keyworth

G. Keyworth shared a draft document that has been developed to create an agreed upon set of terms to discuss active transportation facilities. A copy of the draft guide is appended to the original minutes. He explained that the guide is designed to provide images and a common name for active transportation facilities including paved shoulders, separated bike lanes, and multi-use trails.

The Committee recommended that a painted buffer not be considered as a separated bike lane.

*D. Brotherston entered the meeting at 6:06 p.m.

The Committee reviewed the staff and membership changes that were discussed at the beginning of the meeting for the members that were not present. G. Keyworth noted that his replacement will likely be either Hanan Wahib, Senior Transportation Planning Engineer, or Steve van De Keere, Director, Transportation.

Next Meeting – January 15, 2019

Adjourn

Moved by L. Quin

Seconded by C. Klein

That the meeting adjourn at 6:11 p.m.

Carried

Committee Chair, B. Tracey

Committee Clerk, T. Brubacher