



Media Release: Immediate

Regional Municipality of Waterloo

Consolidated

Council Agenda

Thursday, August 22, 2019

Closed Session 6:45 p.m.

Waterloo County Room

7:00 p.m.

Regional Council Chamber

150 Frederick Street, Kitchener, Ontario

* Denotes item(s) not part of original agenda package

1. Moment of Silence

2. Roll Call

3. Motion to go into Closed Session

That a closed meeting of Council be held on August 22, 2019 at 6:45 p.m. in Waterloo County Room in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- a) receiving of legal advice subject to solicitor-client privilege and proposed or pending acquisition of land in the City of Kitchener

4. Motion to Reconvene Into Open Session

5. Declarations of Pecuniary Interest under the “Municipal Conflict Of Interest Act”

6. Presentations

7. Petitions

Should you require an alternative format please contact the Regional Clerk at
Tel.: 519-575-4400, TTY: 519-575-4605, or regionalclerk@regionofwaterloo.ca

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8. Delegations

- a) Alison Kessler re: the Bridges Funding Request, item 5, Community Services Summary

9. Minutes of Previous Meetings

- a) Economic Development Committee – June 26, 2019
- b) Closed Council – June 26, 2019
- c) Council – June 26, 2019
- d) Closed Committee – August 13, 2019
- e) Planning & Works – August 13, 2019
- f) Administration & Finance – August 13, 2019
- g) Community Services – August 13, 2019

10. Communications

- a) Council Information Package – Friday, August 9, 2019 (**Distributed Electronically**)
- *b) Councillor Sue Foxton re: [Bus service route 901 Flex Trinity-Freeport](#), P&W Summary, Item 8

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11. Motion To Go Into Committee Of The Whole To Consider Reports

12. Reports

Finance Reports

- a) [COR-TRY-19-88](#), T2019-161 Cambridge Waste Management Transfer Station Floor Rehabilitation

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Recommendation:

That the Regional Municipality of Waterloo accept the tender of Sierra Bridge

Inc. for T2019-161 Cambridge Waste Management Transfer Station Floor Rehabilitation in the amount of \$1,022,002.00 plus all applicable taxes as set out in report COR-TRY-19-88 dated August 22, 2019.

- b) **COR-TRY-19-89**, T2019-187 Grand River Transit Miscellaneous Bus Parts #1

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Recommendation:

That the Regional Municipality of Waterloo accept the following tenders for the supply of T2019-187 Grand River Transit Miscellaneous Bus Parts #1 for a three (3) year period commencing September 1, 2019, with an option to renew for two (2) additional one (1) year terms at an estimated total cost of \$5,788,456.80 (annual estimated cost of \$1,929,485.60), plus all applicable taxes as set out in report COR-TRY-19-89 dated August 22, 2019:

1. Baker Transit Parts Inc. in the estimated amount of \$58,339.44;
2. The Aftermarket Parts Company, LLC in the estimated amount of \$61,455.63;
3. North American Transit Supply Corporation in the estimated amount of \$44,003.28;
4. Altruck in the estimated amount of \$28,524.21;
5. CBM N.A. Inc. in the estimated amount of \$145,587.27;
6. Prevost in the estimated amount of \$1,590,828.78 and
7. Cervus Equipment Peterbilt in the estimated amount of \$3,859,718.19

- c) **COR-TRY-19-90**, T2019-106 Catch Basin Cleaning Program

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Recommendation:

That the Regional Municipality of Waterloo accept the tender of Flow Kleen Technology Ltd. for one sixteen (16) month term, from September 1, 2019 to December 31, 2020, with an option to renew for one additional two (2) year term, at an estimated cost for the initial term of \$470,158.00 (2019 cost of \$206,518.00 and 2020 cost of \$263,640.00) plus all applicable taxes as set out in report COR-TRY-19-90 dated August 22, 2019.

- d) **COR-TRY-19-91**, T2019-156 Separated Cycling Lane Pilot, City of Waterloo

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Recommendation:

That the Regional Municipality of Waterloo take the following action regarding tender T2019-156 Separated Cycling Lane Pilot, City of Waterloo as set out in report COR-TRY-19-91 dated August 22, 2019:

1. Accept the tender of Upper Canada Road Service Inc. in the amount of \$971,913.00 plus all applicable taxes;
2. Amend the sources of funding for project 07477 (separated Bike Lane Study) as set out in Table 2;
3. Approve an increase in project cost of \$53,200 gross and \$0 net to facilitate work undertaken on behalf of City of Waterloo.

- e) **COR-TRY-19-92**, T2019 Fountain Street North Reconstruction, King Street to Marmel Court, City of Cambridge

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Recommendation:

That the Regional Municipality of Waterloo take the following action with respect to T2019-172 Fountain Street North Reconstruction, King Street to Marmel Court, City of Cambridge as set out in report COR-TRY-19-92 dated August 22, 2019:

1. Accept the tender of Capital Paving Inc. in the amount of \$1,314,012.29 plus all applicable taxes;
2. Amend the Transportation Capital Program by advancing \$1,340,000 from 2021 and 2022 to 2019 for project #05393 Fountain Street North Reconstruction, King Street to Marmel Court to be funded from the Roads Rehabilitation Reserve;
3. Approve an increase in project cost of \$36,700 for project #05393 Fountain Street North Reconstruction, King Street to Marmel Court to be funded from the Roads Rehabilitation Reserve;
4. Approve an increase in project cost of \$42,200 gross and \$0 net to facilitate work undertaken on behalf of City of Cambridge.

- f) **COR-TRY-19-93**, Landscape Planting on Franklin Boulevard, Cambridge, Ontario

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Recommendation:

That the Regional Municipality of Waterloo accept the negotiated bid submission and enter into a contract agreement with Moser Landscape Group Inc. for Landscape Planting on Franklin Boulevard, Cambridge, Ontario, in the amount of \$472,680.00 plus all applicable taxes as set out in report COR-TRY-19-93 dated August 22, 2019.

- g) **COR-TRY-19-94**, T2019-151 Snow Removal and Disposal for Central, Heidelberg, and Philipsburg Patrol Areas

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Recommendation:

That the Regional Municipality of Waterloo accept the tender of Creative Asphalt & Landscape Inc. for T2019-151 Snow Removal and Disposal for Central, Heidelberg, and Philipsburg Patrol Areas for one (1) term from November 11, 2019 to April 15, 2020 with the option to renew for four (4) additional terms at an estimated annual cost of \$180,745.44 plus all applicable taxes as set out in report COR-TRY-19-94 dated August 22, 2019.

- *h) **Memorandum** re: Interim 2019/2020 Provincial Funding Update

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Committee Reports

- a) Community Services - attached & marked **SS-190813**

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****Proposed new clause item 4 c)****

- c) Request the Premier and Minister of Health that, if the Province proceeds with the proposed restructuring of the Public Health Sector, they ensure that municipalities (including the Region of Waterloo) continue to have access to the same public health resources and expertise, in order to maintain existing collaborations/partnerships, and to ensure that public

health perspectives can be fully integrated into municipal programs and services in areas such as water quality, land use planning, transportation planning, social determinants of health, and child and youth wellbeing;

b) Administration & Finance - attached & marked [FS-190813](#)

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* [Revised 2020 Schedule of Meetings](#), Item 2

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c) Planning & Works - attached & marked [PS-190813](#)

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*d) Closed Planning & Works – attached & marked [CPS-190813](#)

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Chief Administrative Officer

Regional Chair

Regional Clerk

13. Other Matters Under Committee Of The Whole

14. Motion For Committee Of The Whole To Rise And Council Resume

15. Motion To Adopt Proceedings Of Committee Of The Whole

16. Motions

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17. Notice of Motion**18. Unfinished Business****19. Other Business****20. Questions****21. Enactment Of By-laws – First, Second & Third Readings**

- a) A By-law to Amend By-law 19-016, being A By-law to Establish Fees and Charges for the Regional Municipality of Waterloo, As Amended (Child Care Fees)
- b) A By-law to Amend By-law 16-023, as Amended, Being a By-law to Regulate Traffic and Parking on Highways Under the Jurisdiction of the Regional Municipality of Waterloo (Water Street South (Regional Road 24) City of Cambridge, Fischer-Hallman Road (Regional Road 58) City of Kitchener)
- *c) By-law to Amend By-law 06-006, Being A By-law to Authorize a Franchise Agreement Between The Regional Municipality of Waterloo and Union Gas Limited
- d) A By-law to Confirm the Actions of Council – August 22, 2019

22. Adjourn

Karen Redmond, Regional Chair Waterloo

Susan Foxtan, Regional Councillor Waterloo

Re: bus service route 901 Flex Trinity-Freeport Aug. 16, 2019

Thank you for the discussion this morning around the public bus service to Freeport/GRH Hospital. As you are aware The Freeport hospital campus houses approx. 200 beds (the second largest hospital in the region), comprising of complex care, rehab and mental health. We also service the community with outpatient medical/rehab clinics, and outpatient therapy services and outpatient dialysis. When the Flex 901 route was introduced earlier this year it was a wonderful addition for us as many of our patients who are disabled and do not drive are able to travel by public transport. Finally they were able to actually get to the front door of the hospital. Previously patients had been dropped off at the bottom of the hill at the entrance to the hospital or off of Morrison Rd. Anyone who is in a wheelchair, wears a prosthesis or brace, or has a gait issue would tell you the hill entrance was too difficult to scale, and to travel from Morrison to the front door in the wintertime in a wheelchair through the slush and snow and ice was just too treacherous or difficult to do. Also with the parking pressures at the hospital it allowed our staff an alternative to onsite parking. Hence it is with shock and disappointment that we understand that the region is considering cancelling that service at the end of this year. This is particularly true since we expect patient visits to skyrocket in January as we potentially expand our patient services with the addition of a neurologist and 2 more physiatrists. As the need for pain management, renal, rehab and complex care services grows as the population ages, the demand for these services will grow even larger.

We think part of the issue is related to the times in the schedule. Both our outpatient medical and therapy clinics start at 8 am and run until 4 pm Monday until Friday. Dialysis services begin at 6 am and end at 11 pm Monday until Saturday but there are only 6 dialysis stations at the hospital with 3 daily shifts and many of these patients come by paratransit. We understand paratransit service is taxed to the limit and patients have cancelled their clinic appointments because there was no transport available. We would suggest that the current bus schedule, which starts at 11:15 am and runs to 6:15 pm be expanded to start at 7:45 am to at least capture ½ of the outpatients who come in the morning. Also with the LRT just commencing service recently, we believe commuters need time to adjust to the train and then transfer at Fairview mall onto the Freeport bus.

As we try to provide the best medical service to the citizens of Waterloo region, we would ask the Region reconsider their decision, and continue the bus service to Freeport. Thank you for your time and consideration in this matter.

Doug Dittmer MD, Medical Director of Physical Medicine & Rehab

Scott Cook MD, Physiatrist and Director of the Pain Clinic

Abhishek Narayan MD, Medical Director Complex Care & Rehab

Gerald Rosenstein MD, Medical Director Nephrology and Regional Renal



Report: COR-TRY-19-88

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Karen Redman and Members of Regional Council

Date: August 22, 2019

File Code: F18-30

Subject: T2019-161 Cambridge Waste Management Transfer Station Floor Rehabilitation

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Sierra Bridge Inc. for T2019-161 Cambridge Waste Management Transfer Station Floor Rehabilitation in the amount of \$1,022,002.00 plus all applicable taxes as set out in report COR-TRY-19-88 dated August 22, 2019.

Summary: Nil

Report:

Tenders were called for T2019-161 Cambridge Waste Management Transfer Station Floor Rehabilitation and were advertised in the Record, Daily Commercial News, on the Ontario Public Buyers Association website and on the Region's website. The tenders were received and opened through the Region's e-bidding system and reviewed by Procurement and program area staff.

The following tenders were received:

Sierra Bridge Inc.	Woodstock, ON	\$1,022,002.00
Brook Restoration Ltd.	Toronto, ON	\$1,085,700.00

The work of this contract includes the removal of the existing concrete floor, the labour, supply, placement and finishing of a new concrete floor, and placement of resinous urethane concrete floor topping material.

Due to the time of year and the tight timelines of the project, several contractors expressed an inability to complete the project based upon current workloads.

Construction is scheduled to start on September 3, 2019 and be substantially complete by October 15, 2019.

The final date of acceptance for this tender is November 4, 2019.

Corporate Strategic Plan:

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to ensure regional programs and services are efficient, effective and provide value for money under Strategic Focus Area 5, Responsive and Engaging Government Services.

Financial Implications:

T2019-161	\$1,022,000
Plus: Applicable Net HST of 1.76%	<u>18,000</u>
	Total <u>\$1,040,000</u>

Note: All figures are rounded to the nearest \$100.

The Region's approved 2019-2028 Waste Management Capital Program includes a budget of \$1,725,000 in 2019 for the Cambridge Transfer Building Upgrade (project #01104). Of this amount \$125,000 has been committed or spent, leaving \$1,600,000 available for this tender. An amount of \$1,300,000 has been allocated for this work. This project is to be funded from the Waste Management Development Charges Reserve Fund (11%; \$114,000) and property tax supported debentures (89%; \$926,000). Debt servicing costs will be reflected in future Waste Management operating budgets and are estimated to be \$108,600 annually over a period of 10 years based on an estimated cost of borrowing of 3.0%.

Other Department Consultations/Concurrence:

Design and Construction and Waste Management staff were consulted in the preparation of this report.

Attachments: Nil

Prepared By: Lisa Evans, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer



Report: COR-TRY-19-89

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Karen Redman and Members of Regional Council

Date: August 22, 2019 **File Code:** F18-30

Subject: T2019-187 Grand River Transit Miscellaneous Bus Parts #1

Recommendation:

That the Regional Municipality of Waterloo accept the following tenders for the supply of T2019-187 Grand River Transit Miscellaneous Bus Parts #1 for a three (3) year period commencing September 1, 2019, with an option to renew for two (2) additional one (1) year terms at an estimated total cost of \$5,788,456.80 (annual estimated cost of \$1,929,485.60), plus all applicable taxes as set out in report COR-TRY-19-89 dated August 22, 2019:

1. Baker Transit Parts Inc. in the estimated amount of \$58,339.44;
2. The Aftermarket Parts Company, LLC in the estimated amount of \$61,455.63;
3. North American Transit Supply Corporation in the estimated amount of \$44,003.28;
4. Altruck in the estimated amount of \$28,524.21;
5. CBM N.A. Inc. in the estimated amount of \$145,587.27;
6. Prevost in the estimated amount of \$1,590,828.78 and
7. Cervus Equipment Peterbilt in the estimated amount of \$3,859,718.19

Summary: Nil

Report:

An Expression of Interest (EOI2019-02) was issued in the spring of 2019 to determine the level of interest and ability of vendors to bid on approximately 441 miscellaneous transit parts. As the EOI received a favourable response rate, a tender was called for T2019-187 Grand River Transit Miscellaneous Bus Parts #1 and was advertised in the Record, on the Ontario Public Buyers Association website and on the Region's website.

The tenders were received and opened through the Region's e-bidding system and reviewed by Procurement and program area staff.

The following tenders were received.

Altruck	Burlington, ON
Baker Transit Parts Inc.	Sombra, ON
CBM N.A. Inc.	Mont-Royal, QC
Cervus Equipment Peterbilt	Mississauga, ON
Mississauga Bus, Coach & Truck Repairs Inc.	Mississauga, ON
North American Transit Supply Corporation	Milton, ON
Prevost	Quebec, QC
The Aftermarket Parts Company, LLC	Delaware, OH

The scope of this contract is the supply of a variety of bus parts for Grand River Transit's fleet of 273 buses.

The tender contained 14 tables comprised of anywhere between 6 and 61 miscellaneous bus parts. The tender was structured so that bidders had the option to bid or not bid on each table and that the Region could award to multiple suppliers. Quantities were based on estimated volumes from 2018.

Award is based on the vendor who submitted the lowest compliant bid for the various tables listed in the tender document.

Recommended Supplier	Location	Number Of Items	Estimated Annual Cost
Altruck	Burlington, ON	6	\$9,508.07
Baker Transit Parts Inc.	Sombra, ON	2	\$19,446.48
CBM N.A. Inc.	Mont-Royal, QC	16	\$48,529.09
Cervus Equipment Peterbilt	Mississauga, ON	179	\$1,286,572.70
Prevost	Quebec, QC	218	\$530,276.23
North American Transit Supply Corporation	Milton, ON	2	\$14,667.76

Recommended Supplier	Location	Number Of Items	Estimated Annual Cost
The Aftermarket Parts Company, LLC	Delaware, OH	18	\$20,485.21
Total			\$1,929,485.54

All prices have been quoted in Canadian dollars. Prices for years 2 to 5 will be subject to increases according to the Ontario Consumer Price Index. The contract start date is September 1, 2019.

The final date of acceptance for this tender is October 21, 2019.

Corporate Strategic Plan:

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to ensure Regional programs and services are efficient, effective and provide value for money under Strategic Focus Area 5, Responsive and Engaging Government Services.

Financial Implications:

T2019-187 (Year 1)	\$1,929,500
Plus: Applicable Net HST of 1.76%	<u>34,000</u>
Total	<u>\$1,963,500</u>

Note: All figures are rounded to the nearest \$100.

The approved 2019 GRT Operating Budget includes a budget of \$5,131,900 for vehicle maintenance supplies for conventional transit.

There is an approximate annual savings of \$118,000 as a result of the tender process.

Other Department Consultations/Concurrence:

Staff from Supply Services and Grand River Transit were consulted in the preparation of this report.

Attachments: Nil

Prepared By: Lisa Evans, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer



Report: COR-TRY-19-90

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Karen Redman and Members of Regional Council

Date: August 22, 2019 **File Code:** F18-30

Subject: T2019-106 Catch Basin Cleaning Program

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Flow Kleen Technology Ltd. for one sixteen (16) month term, from September 1, 2019 to December 31, 2020, with an option to renew for one additional two (2) year term, at an estimated cost for the initial term of \$470,158.00 (2019 cost of \$206,518.00 and 2020 cost of \$263,640.00) plus all applicable taxes as set out in report COR-TRY-19-90 dated August 22, 2019.

Summary: Nil

Report:

Tenders were called for T2019-106 Catch Basin Cleaning Program and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region's website. The tender was received and opened through the Region's e-bidding system and reviewed by Procurement and program area staff.

The following tender was received:

Flow Kleen Technology Ltd.	Stoney Creek, ON	\$470,158.00
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Although this tender had five (5) plan takers, only one bid was submitted. Staff contacted plan takers who did not submit a bid, and the reasons cited included they could not be competitive, time constraints, or were inexperienced in quoting this type of work.

The work of this contract is to clean catch basins on Regional roads located within the municipal boundaries of Cambridge and surrounding townships in 2019 and within the municipal boundaries of Kitchener and Waterloo in 2020.

The function and operation of a storm sewer system depends on ongoing removal of built-up sediments. Storm systems are designed with inletting structures (catch basins) that have sump “pits” to capture sediment. Once sediment levels exceed the storage in the sump “pits,” there are risks of flooding due to the “plugging” of the storm sewer pipes that can lead to a risk of contaminants entering the remainder of the storm network and receiving water courses.

Transportation Operations maintains Region owned catch basins on a bi-annual cycle by pumping out the sump “pits.” For 2019, Transportation Operations plans to clean an estimated 3,500 catch basins and for 2020, Transportation Operations plans to clean an estimated 4,500 catch basins. Work is expected to commence on September 3, 2019 and be completed by December 31, 2019 for Cambridge and the surrounding townships. Next year the work will be completed for Kitchener and Waterloo.

Prices are firm for the first term of the contract, from September 1, 2019 to December 31, 2020 and are subject to a CPI adjustment (Ontario Consumer Price Index) for the optional additional two-year term.

The final date of acceptance for this tender is November 4, 2019.

Corporate Strategic Plan:

The award of this tender meets the 2015-2018 Corporate Strategic Plan objective to protect the quality and quantity of our water resources under Strategic Focus Area 3, Environment and Sustainable Growth.

Financial Implications:

	2019	2020	Total
T2016-178	\$206,500	\$263,600	\$470,100
Plus: Applicable Net HST of 1.76%	<u>3,600</u>	<u>4,600</u>	<u>8,200</u>
Total	<u>\$210,100</u>	<u>\$268,200</u>	<u>\$478,300</u>

Note: All figures are rounded to the nearest \$100.

The Region’s 2019 Road’s Transportation Operating Budget for Drainage System Maintenance is \$216,900. This tender is under budget by \$6,800. The 2020 operating budget will be prepared accordingly.

Other Department Consultations/Concurrence:

Staff from Transportation Operations was consulted in the preparation of this report.

Attachments: Nil

Prepared By: Lisa Evans, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer



Report: COR-TRY-19-91

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Karen Redman and Members of Regional Council

Date: August 22, 2019 **File Code:** F18-30

Subject: T2019-156 Separated Cycling Lane Pilot, City of Waterloo

Recommendation:

That the Regional Municipality of Waterloo take the following action regarding tender T2019-156 Separated Cycling Lane Pilot, City of Waterloo as set out in report COR-TRY-19-91 dated August 22, 2019:

1. Accept the tender of Upper Canada Road Service Inc. in the amount of \$971,913.00 plus all applicable taxes;
2. Amend the sources of funding for project 07477 (separated Bike Lane Study) as set out in Table 2;
3. Approve an increase in project cost of \$53,200 gross and \$0 net to facilitate work undertaken on behalf of City of Waterloo.

Summary: Nil

Tenders were called for T2019-156 Separated Cycling Lane Pilot, City of Waterloo and were advertised in the Record, in the Daily Commercial News, on the Ontario Public Buyers Association website and on the Region's website. The tenders were received and opened through the Region's e-bidding system and reviewed by Procurement and program area staff.

The following tender was received:

Upper Canada Road Services Inc.	Markham, ON	\$971,913.00
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Report:

This pilot project will provide installations of various types of separated cycling facilities on Regional and City of Waterloo roads with different types of separation between the cycling lane and vehicular traffic. Specifically, the work of this contract includes the construction of approximately 9 km of separated cycling lanes using a combination of bollards, temporary curbs, planters, and pavement markings to separate cyclists from vehicular traffic. The installations are proposed on various corridors in the City of Waterloo including King Street, University Avenue, Columbia Street, Erb Street and Albert Street. These locations were chosen as they serve many users who would be destined to the campuses of the University of Waterloo and Wilfrid Laurier University.

Due to the time of year and nature of the work, many contractors have either not completed a large scale project of this type or expressed an inability to bid based upon current workloads for the remainder of the construction season.

Construction is scheduled to start in late August, 2019 and be substantially complete in September, 2019.

The final date of acceptance for this tender is October 16, 2019.

Corporate Strategic Plan:

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to build infrastructure for, and increase participation in, active forms of transportation (cycling and walking) under Strategic Focus Area 2, Sustainable Transportation.

Financial Implications:

Contract T2019-197 costs are shared as follows:

Region of Waterloo – Transportation Division	\$924,600
City of Waterloo	<u>47,300</u>
Total	<u>\$971,900</u>

Note: All figures are rounded to the nearest \$100.

Region of Waterloo Transportation Division

T2019-197	\$924,600
Pilot study monitoring, maintenance practice review, and education	175,000
Regional Engineering and Contract Administration	65,000
Consultant Inspection	<u>24,000</u>
Sub-total	\$1,188,600
Plus: Applicable Net HST of 1.76%	<u>19,800</u>
Total	<u>\$1,208,400</u>

Note: All figures are rounded to the nearest \$100.

As set out in the table below, the Region's approved 2019-2028 Transportation Capital Program includes a total budget of \$1,544,500 in 2019 for projects #05494, 07477 and 07478 for the work included in this tender. The cost of this work is \$336,100 below the budget provision.

TABLE 1**2019 – 2028 Approved Transportation Capital Budget**

Project #	Project Name	2019 Budget Allocated for Project	Roads Rehabilitation Reserve	Roads Regional Development Charges Reserve Fund	ICIP
05494	King St Central to University	\$153,000	\$153,000		
07477	Separated Bike Lane Study	\$1,310,000		\$353,700	\$956,300
07478	New traffic signal installation	\$81,500		\$81,500	
Total		\$1,544,500	\$153,000	\$435,200	\$956,300

Note: All figures are rounded to the nearest \$100.

The Region has applied for Investing in Canada Infrastructure (ICIP) funding for the separated bike lane study (project 07477). At this point in time, applications for projects submitted under the ICIP program are awaiting Federal Government approval. Should this project proceed prior to federal approval, the project would become ineligible for ICIP funding and the 2019-2028 Transportation Capital Program funding would require an amendment for the Separated Cycling Lane Pilot project to change the sources of funding to Development Charges Reserve Fund (87%, \$1,055,700), and the Roads Rehabilitation Reserve (13%, \$151,000). It is noted that this will put added pressure on the Transportation Development Charges Reserve Fund.

Staff recommend proceeding with the award of the tender despite the uncertainty related to the ICIP funding in order to maintain the current project schedule which plans for substantial completion in September as the infrastructure will support many users destined to the campuses of the University of Waterloo and Wilfrid Laurier University. Delaying the award will increase disruption in the areas around the Universities in the fall and increase the risk of late season weather complications.

TABLE 2

Actual Tender Cost Breakdown by Project and Amended Funding Source

Project #	Project Name	Tendered Costs	Roads Rehabilitation Reserve	Roads Regional Development Charges Reserve Fund	ICIP
05494	King St Central to University	\$153,000	\$153,000		
07477	Separated Bike Lane Study	\$974,400		\$974,400	\$0
07478	New traffic signal installation	\$81,500		\$81,500	
Total		\$1,208,900	\$153,000	\$1,055,900	\$0

Note: All figures are rounded to the nearest \$100.

Through discussions with City of Waterloo operations staff and operations staff in other cities with separated bike lanes, and additional analysis, staff have estimated the additional operating cost to maintain the Recommended Network to be approximately

\$350,000 per year including the cost of annual replacement of damaged bollards. It is important to note that the bulk of this cost is for winter maintenance; the cost of which is highly dependent on the number of winter events that occur during 2019/2020.

City of Waterloo Costs

T2019-197	\$47,300
Additional Contract expenses (contract administration, advertising, printing, permit approvals and Regional Engineering)	<u>5,000</u>
Sub-total	\$52,300
Plus: Applicable Net HST of 1.76%	<u>900</u>
Total	<u>\$53,200</u>

Note: All figures are rounded to the nearest \$100.

The City of Waterloo has indicated that they have sufficient funds budgeted for this work and has asked that the work proceed on their behalf.

Other Department Consultations/Concurrence:

Design and Construction staff and Transportation staff were consulted in the preparation of this report.

Attachments: Nil

Prepared By: Lisa Evans, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer



Report: COR-TRY-19-92

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Karen Redman and Members of Regional Council

Date: August 22, 2019 **File Code:** F18-30

Subject: T2019-172 Fountain Street North Reconstruction, King Street to Marmel Court, City of Cambridge

Recommendation:

That the Regional Municipality of Waterloo take the following action with respect to T2019-172 Fountain Street North Reconstruction, King Street to Marmel Court, City of Cambridge as set out in report COR-TRY-19-92 dated August 22, 2019:

1. Accept the tender of Capital Paving Inc. in the amount of \$1,314,012.29 plus all applicable taxes;
2. Amend the Transportation Capital Program by advancing \$1,340,000 from 2021 and 2022 to 2019 for project #05393 Fountain Street North Reconstruction, King Street to Marmel Court to be funded from the Roads Rehabilitation Reserve;
3. Approve an increase in project cost of \$36,700 for project #05393 Fountain Street North Reconstruction, King Street to Marmel Court to be funded from the Roads Rehabilitation Reserve;
4. Approve an increase in project cost of \$42,200 gross and \$0 net to facilitate work undertaken on behalf of City of Cambridge.

Summary:

Nil

Report:

Tenders were called for T2019-172 Fountain Street North Reconstruction, King Street to Marmel Court, City of Cambridge and were advertised in the Record, Daily Commercial News, on the Ontario Public Buyers Association website and on the Region's website. The tenders were received and opened through the Region's e-bidding system and reviewed by Procurement and program area staff.

The following tenders were received:

Capital Paving Inc.	Guelph, ON	\$1,314,012.29
E. & E. Seegmiller Limited	Kitchener, ON	\$1,458,327.00
Bel-Air Excavating & Grading Ltd.	Cambridge, ON	\$1,498,990.30
Regional Sewer and Watermain Ltd.	Cambridge, ON	\$1,528,566.50
Amico Infrastructure (Oxford) Inc.	Cambridge, ON	\$1,971,300.00
Blackstone Paving & Construction Limited	Stouffville, ON	\$2,544,586.70

The work of this contract includes full reconstruction of the existing two-lane road with on-road cycling lanes and sidewalk installed on both sides of Fountain Street North. The contract work also includes reconstruction of the underground storm sewer and the reconstruction and addition of retaining walls on both sides of Fountain Street North. Staff are recommending that this budget be advanced to enable the project to be completed to avoid traffic conflicts when Fountain St. reconstruction from Highway 401 to Maple Grove Rd. is proposed in 2021 and to reduce the disruption to residents as well as to take advantage of easements acquired that will expire at the end of the year.

Construction is scheduled to start September 3, 2019 and be substantially complete by November 29, 2019.

The final date of acceptance for this tender is October 23, 2019.

Corporate Strategic Plan:

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to optimize road capacity to safely manage traffic and congestion under Strategic Focus Area 2, Sustainable Transportation.

Financial Implications:

Contract T2019-172 costs are shared as follows:

Region of Waterloo – Transportation Division Costs	\$1,277,500
City of Cambridge	<u>36,500</u>
Total	<u>\$1,314,000</u>

Note: All figures are rounded to the nearest \$100.

Region of Waterloo Transportation Division Costs

T2019-172	\$1,277,500
Contract Administration	59,000
Regional Engineering (HST N/A)	16,000
Permit approvals, printing and advertising	<u>700</u>
Sub-total	\$1,353,200
Plus: Applicable Net HST of 1.76%	<u>23,500</u>
Total	<u>\$1,376,700</u>

Note: All figures are rounded to the nearest \$100.

The Region's approved 2019-2028 Transportation Capital Program includes a budget of \$1,070,000 in 2021 and \$270,000 in 2022 for Fountain Street North Reconstruction, King Street to Marmel Court (project #05393). This tender is \$36,700 (3%) in excess of the amount in the forecast.

Staff are recommending that this budget be advanced to enable the project to be completed to avoid traffic conflict when Fountain St. Reconstruction from Highway 401 to Maple Grove Rd. is planned (2021) to reduce the disruption to residents as well as to take advantage of easements acquired that will expire at the end of the year.

Several 2019 Transportation Capital projects will not be completed or will be fully/partially deferred to a future year. Sufficient funds are available within the Roads Rehabilitation Reserve to fund this project in 2019.

City of Cambridge Costs

T2019-172		\$36,500
Additional Contract expenses (contract administration, material testing, advertising, printing)		<u>5,000</u>
	Sub-total	\$41,500
Plus: Applicable Net HST of 1.76%		<u>700</u>
	Total	<u>\$42,200</u>

Note: All figures are rounded to the nearest \$100.

The City of Cambridge has indicated that they have sufficient funds budgeted for this work and has asked that the work proceed on their behalf.

Other Department Consultations/Concurrence:

Design and Construction and Transportation staff were consulted in the preparation of this report.

Attachments

Nil

Prepared By: Lisa Evans, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer



Report: COR-TRY-19-93

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Karen Redman and Members of Regional Council

Date: August 22, 2019 **File Code:** F18-30

Subject: Landscape Planting on Franklin Boulevard, Cambridge, ON

Recommendation:

That the Regional Municipality of Waterloo accept the negotiated bid submission and enter into a contract agreement with Moser Landscape Group Inc. for Landscape Planting on Franklin Boulevard, Cambridge, Ontario, in the amount of \$472,680.00 plus all applicable taxes as set out in report COR-TRY-19-93 dated August 22, 2019.

Summary: Nil

Report:

Tenders were called for T2019-180 Landscape Planting on Franklin Boulevard, Cambridge, Ontario and were advertised in the Record, in the Daily Commercial News, on the Ontario Public Buyers Association website and on the Region's website. The tenders were received and opened through the Region's e-bidding system and reviewed by Procurement and program area staff.

One bid was received and upon review, was deemed non-compliant for failure to submit a bid bond. The tender was cancelled and staff from Procurement and Design & Construction negotiated with the low bidder Moser Landscape Group Inc. as permitted under the Purchasing By-law, Part VII, Purchase by Negotiation. Approval of this contract would allow for plantings to take place in 2019 and to avoid the work being deferred to 2020. The negotiated award value represents good value to the Region compared to other tenders in the past for this type of work.

The work under this contract is primarily for landscape planting on Franklin Boulevard in the centre median and boulevards between Pinebush Road and Green Gate Boulevard, including approximately 562 trees. In addition, landscape planting is proposed on St.

Andrews Street opposite Southwood Drive which includes 26 trees and 36 bushes. A follow-up three (3) year landscaping maintenance and warranty program is included in the contract for all plantings.

Landscape planting is being undertaken to restore and rehabilitate landscapes damaged or compromised by transportation improvements, and to enhance the corridor such that it becomes not merely a functional facility, but a community asset. Plants, especially trees, provide climatic benefits, air filtration, erosion control and slope stability, storm water retention, and natural habitat. They also enhance the visual appeal of the roadway corridor.

Construction is scheduled to start in August 2019 and be substantially complete in the Fall of 2019.

Corporate Strategic Plan:

Award of this contract meets the 2015-2018 Corporate Strategic objective to ensure regional programs and services are efficient, effective and provide value for money under Strategic Focus Area 5, Responsive and Engaging Government Services.

Financial Implications:

T2019-180	\$472,700
Landscape Architect Fees – design services, contract administration and inspection during construction and during 3 year warranty	25,000
Regional Engineering (HST Not Applicable)	10,000
Material Inspection and Testing during Construction	<u>2,500</u>
	Sub-total \$510,200
Plus: Applicable Net HST of 1.76%	<u>8,800</u>
	Total <u>\$519,000</u>

Note: All figures are rounded to the nearest \$100.

The tender relates to two capital projects;

1. The Region of Waterloo's approved 2019–2028 Transportation Capital Program includes a 2019 budget of \$30,000 funded from the Roads Rehabilitation Reserve available for landscaping as part of project 05416 on St. Andrew's Street opposite Southwood Drive. The tender costs associated with project 05416 are \$29,400.
2. The remainder of the tender (\$489,600) relates to landscaping for Phase One of project 05549 Franklin Boulevard from Pinebush Road to Green Gate Boulevard. The Region's approved 2019-2028 Transportation Capital Program includes a budget of \$4,000,000 in 2019 and \$3,750,000 in 2020 allocated for Franklin Boulevard Improvements (Project #05549) between Myers Road and Highway 401 to be funded from the Development Charges Reserve Fund (34%; \$2,634,000) and from Development Charge Funded Debentures (66%; \$5,116,000). The total project budget has been committed in tender T2019-133 Regional Road No.36 (Franklin Boulevard) Improvements Year 2 North – 200m North of Clyde Road to 200m North of Avenue Road. It is currently estimated that costs related to Tender 2019-133 will be underspent by \$1.3 million in 2019 which would allow the work under tender T2019-180 to proceed. Staff propose to proceed with Tender 2019-180 utilizing the budget capacity provided by the delay in T2019-133 and amend the 2020-2029 capital program accordingly.

Other Department Consultations/Concurrence:

Design and Construction staff and Transportation staff were consulted in the preparation of this report.

Attachments: Nil

Prepared By: Lisa Evans, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer



Report: COR-TRY-19-94

Region of Waterloo
Corporate Services
Treasury Services (Procurement)

To: Regional Chair Karen Redman and Members of Regional Council
Date: August 22, 2019 **File Code:** F18-30
Subject: T2019-151 Snow Removal and Disposal for Central, Heidelberg, and Philipsburg Patrol Areas

Recommendation:

That the Regional Municipality of Waterloo accept the tender of Creative Asphalt & Landscape Inc. for T2019-151 Snow Removal and Disposal for Central, Heidelberg, and Philipsburg Patrol Areas for one (1) term from November 11, 2019 to April 15, 2020 with the option to renew for four (4) additional terms at an estimated annual cost of \$180,745.44 plus all applicable taxes as set out in report COR-TRY-19-94 dated August 22, 2019.

Summary: Nil

Report:

Tenders were called for T2019-151 Snow Removal and Disposal for Central, Heidelberg, and Philipsburg Patrol Areas and were advertised in the Record, on the Ontario Public Buyers Association website and on the Region's website. The tenders were received and opened through the Region's e-bidding system and reviewed by Procurement and program area staff.

The following tenders were received:

Creative Asphalt & Landscape Inc.	St. Clements, ON	\$180,745.55
Steed and Evans Limited	St. Jacobs, ON	\$691,613.25

Although this tender had four (4) plan takers, only two bids were submitted. One of the other potential bidders advised they did not submit a bid because they could not be competitive.

The work of this contract is to remove and dispose of built up snow that has exceeded the on-road storage capacity along 50.5 kilometres of boulevard in Central, Heidelberg and Philipsburg Patrol areas at identified locations throughout the Region, at the direction of the area yard supervisor(s). Disposed of snow is hauled to one of two (2) disposal locations, one in Elmira and one in Ayr.

The frequency of snow lifting will be a function of annual snow accumulation, practical snow storage location at each site, sightline visibility, and resident access. The contract is based on removing snow once during the winter season; however, as winter weather can be unpredictable, the contract does allow the Region the option to select which locations require snow removal and how often, based on the winter conditions.

Prices are firm for the first year of the contract and are subject to a C.P.I. adjustment (Ontario Consumer Price Index) for the optional four (4) renewal terms.

The final date of acceptance for this tender is November 4, 2019.

Corporate Strategic Plan:

Award of this contract meets the 2015-2018 Corporate Strategic Plan objective to plan for and provide the infrastructure and services necessary to create the foundation for economic success under Strategic Focus Area 1, Thriving Economy.

Financial Implications:

T2019-151	\$180,700
Plus: Applicable Net HST of 1.76%	<u>3,200</u>
	Total <u>\$183,900</u>

Note: All figures are rounded to the nearest \$100.

The Region's approved 2019 Transportation Operating budget for Snow Lifting and Removal is \$70,000. This tender exceeds the budget by \$113,900 based on removing snow in all locations once. The overall winter control operating budget for 2019 is \$8 million.

The increase in cost can be attributed to an increase in travel distances to the disposal sites (extra 25 km per trip) and a significant increase in the length of boulevards where snow removal is required. The increase in travel distance relates to the decommissioning of several sites that were previously located at patrol yards and can no longer be used. The increase in boulevard where snow is to be cleared can be attributed to increases due to transportation expansion capital projects, more urbanization of road cross-sections (adding on-street parking, curb-and-gutter, curb-face sidewalks and cycling lanes) and adding several new snow-removal sites near

watercourses. The addition of new snow-removal areas added at least 20% of additional linear areas to this contract compared to the previous contract. In addition, the increased costs for equipment, fuel, labour, and insurance are also contributing factors for the increased contract cost. Adjustments for 2020 will be made through the 2020 Budget process.

Other Department Consultations/Concurrence:

Transportation Operations staff was consulted in the preparation of this report.

Attachments: Nil

Prepared By: Lisa Evans, Manager, Procurement/Chief Purchasing Officer

Approved By: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer



Region of Waterloo

Corporate Services

Administration

Date: August 22, 2019

Memorandum

To: Chair Redman and Members of Regional Council

From: Craig Dyer, Commissioner, Corporate Services/Chief Financial Officer

Subject: Interim 2019/2020 Provincial Funding Update

File No: F05-20

On Monday August 19, 2019 the Premier and the Minister of Health provided updates to the downloading of public health, children's services and paramedic services costs to municipalities originally announced in April in the Province's 2019/2020 budget. Staff received details of 2019 funding for public health and paramedic services on August 20. This memo provides an initial estimate of the revised impacts to the Region of Waterloo in 2019 and 2020. More review and analysis is required, and a further report will be provided to the Administration and Finance Committee on September 10th, 2019.

Public Health: The Province will be moving from the current combination of 75/25 provincial/municipal cost sharing and 100% provincially funded programs to a 70/30 provincial/municipal cost sharing formula on January 1, 2020 (excluding the newly announced 100% provincially funded Seniors Dental Program). The impact to any given municipality in the first year (2020) will be limited to 10% of current municipal public health costs; this will be accomplished through one-time transitional funding from the province. Staff estimate that this will cap the impact of the cost shift in 2020 to approximately \$800,000, with a further \$1.5 million levy impact in 2021. It is not clear whether and when the province intends to move to a 60/40 cost sharing split as previously announced. Also not known are the impacts relating to both the future spending levels of the proposed new consolidated health entity and the methodology for allocating costs amongst the participating municipal members.

Children's Services: The funding changes will now be phased in as follows:

- Municipalities will be required to fund 20% of child care expansion costs as of January 1, 2020.
- The move to a 50/50 cost-sharing split on administration costs (currently 100% provincially funded) has been delayed one year until January 1, 2021.
- The implementation of a 5% limit on administration costs (from the current 10%) is being delayed by two years to January 1, 2022.

As reported to the Community Services Committee on August 13, staff estimate that these changes can be accommodated within the existing property tax levy funding for Children's Services through the ending of the Fee Reduction Pilot and the elimination of the approximately \$5 million in one-time funding to the community, and as such do not anticipate a tax levy impact over this period of time.

Paramedic Services: The Province had originally announced that funding in 2019 for ambulance services would be frozen at 2018 levels (which were based on 2017 expenditures). On August 19, the Premier announced a 4% increase in ambulance funding across the Province. The funding details received on August 20 indicate that 2019 ambulance funding for the Region of Waterloo will increase by approximately \$1.4 million (8.8%) compared to the level of funding received in 2018. The newly-announced funding of \$16.9 million in 2019 is \$200,000 higher than the Region's 2019 budget estimate. The Province has also indicated that ambulance funding will increase further in 2020 (not quantified).

Next Steps

With respect to child care and public health, it appears that the Province is moving in the previously announced direction but at a slower pace. The funding for ambulance services appears to be reverting to the model employed by the previous government, at least for now. There continue to be many unknowns. Staff will review the funding details provided by the Province and will provide an update to the Administration and Finance Committee on September 10, 2019. The revised figures for 2019 will be reflected in the next Periodic Financial Report planned for October 1, 2019 based on financial results and projections to August 31, 2019.

The Regional Municipality of Waterloo

Community Services Committee

Summary of Recommendations to Council

The Community Services Committee recommends as follows:

1. That the Regional Municipality of Waterloo take the following actions with regard to the Canada-Ontario Community Housing Initiative (COCHI) and the Ontario Priorities Housing Initiative (OPHI) Investment Plan, as outlined in report CSD-HOU-19-09/COR-TRY-19-81, dated August 13, 2019:
 - a) Endorse the recommended Investment Plan as summarized in Report CSD-HOU-19-09/COR-TRY-19-81, and the proposed implementation of the Plan;
 - b) Authorize Staff to forward the approved Investment Plan to the Ministry of Municipal Affairs and Housing;
 - c) Authorize the Commissioner, Community Services Department to execute such agreements and documentation in a form satisfactory to the Regional Solicitor, as may be required to process the advance of funding for these programs;
 - d) Authorize the Commissioner, Community Services Department to review the associated COCHI Sustainability Plan and submit to the Ministry of Municipal Affairs and Housing;
 - e) Authorize the Director, Housing Services to execute and deliver all other documentation required by the Ministry of Municipal Affairs and Housing and the Region of Waterloo for the purpose of accessing funding from COCHI and OPHI;
 - f) Authorize the Director, Housing Services to reallocate funding between the appropriate components within each program year, as needed, to ensure full utilization of the notional allocation;
 - g) Authorize Staff to develop program details for new components related to repairs to Community Housing, Transitional Operating Funding and Housing Support Services that are consistent with the Ministry of Municipal Affairs and Housing guidelines and respond to community need;
 - h) Approve two full time equivalents (FTE) positions as detailed in Report

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CSD-HOU-19-10/COR-TRY-19-81 dated August 13, 2019 and increase the 2019 Operating Budget for Housing Services by \$100,000 gross and \$0 net Regional levy to be funded by provincial grants from the Canada Ontario Community Housing Initiative (COCHI) and Ontario Priorities Housing Initiative (OPHI);

- i) Direct staff to prepare the 2020 Capital Budget and 2020 – 2029 Capital Program for Community Services / Housing Services in accordance with the Investment Plan for the Canada Ontario Community Housing Initiative (COCHI) and Ontario Priorities Housing Initiative (OPHI);
 - j) Authorize Staff to pursue community consultation on the Investment Plan for years two and three and any new changes to existing or proposed
2. That the Regional Municipality of Waterloo approve the 2019-2020 Ontario Works Service Plan;

And that the plan be forwarded to the Ministry of Community, Children and Social Services for approval as outlined in report CSD-EIS-19-07, dated August 13, 2019.

3. That the Regional Municipality of Waterloo endorse the Terms of Reference for the Consumption and Treatment Services Community Advisory Group, as described in Report PHE-IDS-19-08, dated August 13, 2019, and attached as Appendix A with the membership being amended to include one representative from the Old Berlin Neighbourhood Association, one representative from the Kitchener Downtown Neighbourhood Alliance, and one representative from 156 Duke Street;

And that staff be directed to engage Alcoholics Anonymous and Narcotics Anonymous as appropriate.

4. That the Regional Municipality of Waterloo take the following actions in response to the Province's Plans for Public Health Restructuring and Funding Changes:
- a) Advise the Premier and Minister of Health that the Region of Waterloo supports the current fully-integrated approach to Public Health delivery in Waterloo Region;
 - b) Request the Premier and Minister of Health that, if the Province proceeds with the implementation of one common structure and governance model within the Public Health Sector, the proposed entity including Wellington-Dufferin-Guelph, the Region of Peel, Halton Region and the Region of Waterloo, be reconsidered with a goal of reducing both the total population size and geographical scope of the current proposed entity;

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****Proposed new clause c)****

- c) Request the Premier and Minister of Health that, if the Province proceeds with the proposed restructuring of the Public Health Sector, they ensure that municipalities (including the Region of Waterloo) continue to have access to the same public health resources and expertise, in order to maintain existing collaborations/partnerships, and to ensure that public health perspectives can be fully integrated into municipal programs and services in areas such as water quality, land use planning, transportation planning, social determinants of health, and child and youth wellbeing;
 - d) Request the Premier and Minister of Health that, if the Province proceeds with the implementation of autonomous boards of health for all Regional Public Health Entities, that municipal representation (either through elected representatives and/or representatives selected by the municipalities), should make up a majority proportion of the boards.
 - e) Request the Premier and Minister of Health that any transition impacting the structure, governance and funding of the Public Health Sector, be carried out within appropriate transition periods, with attention to both effective change management and ensuring the important work of public health continues uninterrupted;
 - f) Request the Premier and Minister of Health reconsider the planned changes to the provincial-municipal cost-sharing formula for Public Health programs and services, to maintain the current 75%-25% funding ratio.
 - g) Endorse Report PHE-19-07 as the Region of Waterloo's response to information known as of August 9, 2019 regarding planned provincial changes impacting Public Health structure and changes across the province (the Region may choose to comment further if or when the Province undertakes consultations later this summer regarding their planned changes); and
 - h) Forward a copy of this report to the Premier of Ontario, the Minister of Health, all local MPPS, the Association of Municipalities of Ontario (AMO), the Association of Local Public Health Agencies (ALPHA), the other 35 Boards of Health in Ontario, and the Mayors and Regional Chairs of Ontario.
5. That the Regional Municipality of Waterloo take the following actions regarding a proposed loan agreement with the Cambridge Shelter Corporation as set out in report CSD-HOU-19-11 dated August 13, 2019:
- a) Execute an agreement with the Cambridge Shelter Corporation, a supportive housing and emergency shelter provider, for an interest free loan to assist with accumulated debts in an amount not to exceed

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- \$750,000 and such other documentation as may be required to secure the loan, with the form of the loan agreement and other documentation to be satisfactory to the Regional Solicitor and the Chief Financial Officer; and
- b) Terminate the existing agreement for the one-year Transition Partnership Pilot.
6. That the Regional Municipality of Waterloo approve the 10 Year Housing and Homelessness Plan Progress Report (Year 5) as outlined in report CSD-HOU-19-10, dated August 13, 2019.
7. That the Regional Municipality of Waterloo direct staff to develop the 2020 Regional operating budget for Children's Services in accordance with the proposed funding allocation changes as set out in report CSD-CHS-19-06 dated August 13, 2019.
8. That the Regional Municipality of Waterloo take the following action regarding a proposed loan agreement with the Ayr and District Citizens Association as outlined in report CSD-HOU-19-08/COR-TRY-19-80 dated August 13, 2019:
- a) Execute an agreement with the Ayr and District Citizens Association, a community housing provider, for an interest free loan to assist with urgent capital needs in an amount not to exceed \$240,000 and such other documentation as may be required to secure the loan, with the form of the loan agreement and other documentation to be satisfactory to the Region's Chief Financial Officer and the Regional Solicitor;
- b) Require the loan to be secured by a mortgage registered on title for 191 Stanley Street, Ayr in a form satisfactory to the Regional Solicitor with consent obtained from the respective mortgagee for the Ayr and District Citizens Association regarding the mortgage registrations.

August 13, 2019

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The Regional Municipality of Waterloo

Administration and Finance Committee

Summary of Recommendations to Council

The Administration and Finance Committee recommends as follows:

1. That the Regional Municipality of Waterloo approve the pre-budget procurement of 20 vehicles and pieces of equipment which are scheduled for replacement in 2020, with funding from the appropriate vehicle/equipment reserves, as set out in report COR-FFM-19-10/COR-TRY-19-86 dated August 13, 2019.
2. That the Regional Municipality of Waterloo adopt the 2020 Council and Committee Meeting Schedule attached to Report PDL-CAS-19-09 dated August 13, 2019.
3. That the Regional Municipality of Waterloo approve the policy statement for the following amended Human Resources policy, as outlined in Report HRC-ERE-19-05 dated August 13, 2019:
 - Reservist and Military Leave (HR III-36)
4. That the Regional Municipality of Waterloo take no action with respect to the request from St. John's-Kilmarnock School for a deferral of payment of Regional Development Charges until the facility is sold to a third party for its proposed athletics facility in the approximate amount of \$340,000 as described in Report COR-FSD-19-40 dated August 13, 2019.
5. That the Regional Municipality of Waterloo endorse and submit to the Minister of Municipal Affairs and Housing the input and recommendations on the draft regulations related to "Bill 108, More Homes, More Choice Act, 2019" as it relates to development charges and the proposed community benefits charge, as set out in report COR-FSD-19-41 dated August 13, 2019.
6. That the Regional Municipality of Waterloo take the following action with respect to the 2020 Budget as set out in report COR-FSD-19-42 dated August 13, 2019:
 1. Direct staff to develop the 2020 regional operating budget to achieve a targeted tax impact in the range of 2.5% for regional programs, inclusive of an estimated 0.9% impact from provincial funding reductions;

FS-130819

2. Direct staff to develop the 2020 user rate operating budgets using projected rate increases for Water Supply (2.9%) and Wastewater Treatment (4.9%) established in the 2019 user rates model;
3. Approve the 2020 Budget Process timeline as set out in Option 2 of Appendix A; and
4. Forward a copy of Report COR-FSD-19-42 to the Waterloo Region Police Services Board.

August 13, 2019

2020 Meeting Calendar

January						
S	M	T	W	T	F	S
BW			①	2	3	4
5 BW	6	7	8	9	10	11
12 CW	13	14	15	16	17	18
19 C	20	21	22	23	24	25
26 BW	27	28	29	30	31	

February						
S	M	T	W	T	F	S
BW						1
2 BW	3	4	5	6	7	8
9 CW	10	11	12	13	14	15
16 C	17	18	19	20	21	22
23 BW	24	25	26	27	28	29

March						
S	M	T	W	T	F	S
1 CW	2	3	4	5	6	7
8 C	9	10	11	12	13	14
15 BW	16	17	18	19	20	21
22 CW	23	24	25	26	27	28
29 C	30	31				

April						
S	M	T	W	T	F	S
C			1	2	3	4
5 BW	6	7	8	9	10	11
12 CW	13	14	15	16	17	18
19 C	20	21	22	23	24	25
26 BW	27	28	29	30		

May						
S	M	T	W	T	F	S
BW					1	2
3 CW	4	5	6	7	8	9
10 C	11	12	13	14	15	16
17 BW	18	19	20	21	22	23
24 CW	25	26	27	28	29	30
	31					

June						
S	M	T	W	T	F	S
C	1	2	3	4	5	6
7 BW	8	9	10	11	12	13
14 CW	15	16	17	18	19	20
21 C	22	23	24	25	26	27
28 BW	29	30				

July						
S	M	T	W	T	F	S
BW			①	2	3	4
5 BW	6	7	8	9	10	11
12 BW	13	14	15	16	17	18
19 BW	20	21	22	23	24	25
26 BW	27	28	29	30	31	

August						
S	M	T	W	T	F	S
						1
2 BW	3	4	5	6	7	8
9 CW	10	11	12	13	14	15
16 C	17	18	19	20	21	22
23 BW	24	25	26	27	28	29
30 BW	31					

September						
S	M	T	W	T	F	S
BW		1	2	3	4	5
6 BW	7	8	9	10	11	12
13 CW	14	15	16	17	18	19
20 C	21	22	23	24	25	26
27 BW	28	29	30			

October						
S	M	T	W	T	F	S
BW				1	2	3
4 CW	5	6	7	8	9	10
11 C	12	13	14	15	16	17
18 BW	19	20	21	22	23	24
25 CW	26	27	28	29	30	31

November						
S	M	T	W	T	F	S
1 C	2	3	4	5	6	7
8 BW	9	10	11	12	13	14
15 CW	16	17	18	19	20	21
22 C	23	24	25	26	27	28
29 BW	30					

December						
S	M	T	W	T	F	S
BW		1	2	3	4	5
6 CW	7	8	9	10	11	12
13 C	14	15	16	17	18	19
20 BW	21	22	23	24	25	26
27 BW	28	29	30	31		

- Legend: ○ Holiday C Council Week CW Committee Week BW Blank Week
- FCM Conference (June 4 - June 7 - Toronto ON) ✕ AMO Conference (Aug 16-19, Ottawa, ON)
- ❄ Mid Winter Break (March 16-20)
- Council ● Committee Week ● Budget Committee (TBA)
- October 14th Council meeting 3:00 p.m. start time

The Regional Municipality of Waterloo

Planning and Works Committee

Summary of Recommendations to Council

The Planning and Works Committee recommends as follows:

1. That the Regional Municipality of Waterloo amend Traffic and Parking By-law 16-023, as amended, upon completion of construction to:
 - a) Remove from Schedule 17 - Part XIII - Rates of Speed, Maple Grove Road (Regional Road 38) from 240 metres north of Highway 8 North Ramp to Hespeler Road (Regional Road 24), posted speed limit of 70 km/h;
 - b) Add to Schedule 17 - Part XIII - Rates of Speed, Maple Grove Road (Regional Road 38) from 25 metres west of Briardean Road to Hespeler Road, posted speed limit of 60 km/h; and
 - c) Add to Schedule 17 - Part XIII - Rates of Speed, Maple Grove Road (Regional Road 38) from 240 metres north of Highway 8 North Ramp to 25 metres west of Briardean Road, posted speed limit of 70 km/h;in the City of Cambridge, as outlined in Report TES-DCS-19-14 dated August 13, 2019.
2. That the Region Municipality of Waterloo amend Traffic and Parking By-law 16-023, as amended, to:
 - a) Remove from Schedule 14, Prohibited Movements, Fischer-Hallman Road (Regional Road 58), Northbound, Left-turn (Buses Excepted) into Highland Hills Mall and,
 - b) Remove from Schedule 14, Prohibited Movements from Highland Hills Mall Access, Eastbound, Left-turn (Buses Excepted) onto Fischer-Hallman Road (Regional Road 58);in the City of Kitchener, as outlined in report TES-TRP-19-11 dated August 13, 2019.

PS-190813

3. That the Region of Waterloo amends Traffic and Parking By-law 16-023, as amended, to remove six parking spaces on Water Street South (Regional Road 24) as follows:
- a) Remove from Schedule 1, No Parking Anytime, on the west side of Water Street from 22 metres south of Main Street to 51 metres south of Main Street;
 - b) Add to Schedule 1, No Parking Anytime, on the west side of Water Street from 22 metres south of Main Street to 105 metres south of Main Street;
 - c) Add to Schedule 1, No Parking Anytime, on the east side of Water Street, from 40 metres south of Main Street to 70 metres south of Main Street;
 - d) Remove from Schedule 2, Limited Parking, on the west side of Water Street from 51 metres south of Main Street to 128 metres south of Main Street, 6:00 a.m. to 2:30 a.m. Monday to Saturday, 2 Hours;
 - e) Add to Schedule 2, Limited Parking, on the west side of Water Street from 105 metres south of Main Street to 128 metres south of Main Street, 6:00 a.m. to 2:30 a.m. Monday to Saturday, 2 Hours;
 - f) Remove from Schedule 2 – Limited Parking, on the east side of Water Street from 25m south of Main Street to 21 metres north of Warnock Street, 9:00 a.m. to 6:00 p.m. Monday to Saturday, 2 Hours;
 - g) Add to Schedule 2 – Limited Parking, on the east side of Water Street from 25 metres south of Main Street to 40 metres south of Main Street, 9:00 a.m. to 6:00 p.m. Monday to Saturday, 2 Hours; and
 - h) Add to Schedule 2 – Limited Parking, on the east side of Water Street from 70 metres south of Main Street to 21 metres north of Warnock Street, 9:00 a.m. to 6:00 p.m. Monday to Saturday, 2 Hours

in the City of Cambridge, as outlined in Report TES-TRP-19-12, dated August 13, 2019

4. That the Regional Municipality of Waterloo:
- a) Abandon under Section 41 of the Expropriations Act part of the aerial easement lands described as Part Lot 7, Concession 12 (Geographic Township of North Dumfries), being Part 1 on Reference Plan 58R-20573,

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- being part of PIN 03813-0386(LT), in the City of Cambridge, expropriated from the lands municipally known as 800 Franklin Boulevard, as no longer required for the Region's purposes, as detailed in Report No. PDL-LEG-19-44 dated August 13, 2019, to the satisfaction of the Regional Solicitor; and
- b) Approve and execute all documentation related to the abandonment and reversion of part of the expropriated aerial easement in the owner of the lands known as 800 Franklin Boulevard from whom it was expropriated, to the satisfaction of the Regional Solicitor.
5. That the Regional Municipality of Waterloo receives the Draft Community Climate Adaptation Plan (CCA Plan) for information, and
- That staff be directed undertake the final public consultation on the Draft CCA Plan with community stakeholders and the general public as outlined in Report PDL-CPL-19-30 dated August 13, 2019.
6. That the Regional Municipality of Waterloo forward Report PDL-CPL-19-31, dated August 13, 2019 to the Ministry of Municipal Affairs and Housing as the Region's response to the Province's proposed regulatory changes relating to Schedule 9 (Local Planning Appeal Tribunal Act) and to Schedule 12 (Planning Act) of Bill 108, the More Homes, More Choice Act, 2019.
7. That the Regional Municipality of Waterloo take the following actions with respect to the proposed improvements on Dundas Street from Hespeler Road to Franklin Boulevard and on Main Street from Chalmers Street to Franklin Boulevard in the City of Cambridge, as outlined in Report TES-DCS-19-13 dated August 13, 2018:
- a) Approve the Recommended Design Concept for the proposed improvements as described in Report TES-DCS-19-13, which includes the reconstruction of Dundas Street from just south of Hespeler Road to Franklin Boulevard, the reconstruction of Main Street from Chalmers Street to Franklin Boulevard, as well as the installation of a roundabout at the intersection of Dundas Street at Beverly, and at the intersection of Dundas Street and Main Street; and
- b) Upon completion of construction, amend the Traffic and Parking By-law 16-023, as amended, to accommodate the proposed modifications to Dundas Street and Main street, as follows:
- Remove the existing traffic control signals at the Dundas Street and Beverly Street and Dundas Street and Main Street intersections;

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- Add to Schedule 15, Lane Designation, Dundas Street North (Regional Road 8), northbound and southbound, right/through movements and left/through movements at Beverly Street;
- Add to Schedule 15, Lane Designation, Beverly Street, eastbound and westbound, left and right/through movements at Dundas Street (Regional Road 8);
- Add to Schedule 15, Lane Designation, Dundas Street (Regional Road 8) at Main Street (Regional Road 97), all directions, right/through movements, left through movements;
- Add to Schedule 10, Level 2 Pedestrian Crossover, on Entry and Exits to all legs of the roundabout on Dundas Street (Regional Road 8) and Main Street (Regional Road #97);
- Add to Schedule 10, Level 2 Pedestrian Crossover, on Entry and Exits to all legs of the roundabout on Dundas Street (Regional Road 8) at Beverly Street;
- Add to Schedule 1, No Parking Anytime, on both sides of Main Street (Regional Road 97) from Franklin Boulevard (Regional Road 36) to Chalmers Street;
- Add Schedule 22, Reserved Cycling Lanes, on Main Street (Regional Road 97) from Franklin Boulevard (Regional Road 36) to Chalmers Street;
- Add to Schedule 22, Reserved Cycling Lanes, on Dundas Street (Regional Road 8), on the east side from Roxboro Road/Hopeton Street to Marion Way, and 90 metres south of Gore Street to Franklin Boulevard (Regional Road 36);
- Add to Schedule 22, Reserved Cycling Lanes, on Dundas Street (Regional Road 8) on the west side from Roxboro Road/Hopeton Street to Franklin Boulevard (Regional Road 36); and
- Remove from Schedule 14, Prohibited Movements, No Left Turns (Westbound) on Dundas Street (Regional Road 8) at Wellington Street, 3:00 p.m. to 6:00 p.m., Monday to Friday

8. a) That the Regional Municipality of Waterloo continue to operate the following alternative transit service delivery pilot programs (initially approved in Report TES-TRS-18-13) until December 31, 2019, at which point the pilots will be discontinued:

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- 901 Flex Trinity-Freeport community bus service; and
 - 903 Northwest Waterloo auxiliary taxi (ridesharing) service.
- b). That Transit Services and Housing Services staff investigate the possibility of continuing the following pilot as a community-run shuttle van service upon completion of the current pilot on September 6, 2019:
- 902 Flex Hespeler Village subsidized taxi service;

As outlined in Report TES-TRS-19-12 dated August 13, 2019.

9. That the Regional Municipality of Waterloo take the following actions, in accordance with Report TES-WAS-19-14 dated August 13, 2019:
1. Re-endorse the Quality Management System (QMS),
 2. Re-endorse the Region's 13 drinking water operational plans,
 3. Re-endorse the QMS Policy and
 4. Re-appoint Top Management.

August 13, 2019

The Regional Municipality of Waterloo
Planning and Works Committee

Summary of Closed Recommendations to Council

The Planning and Works Committee recommends as follows:

1. That the Regional Clerk be directed to forward the following recommendation in Report PDL-LEG-19-40 to open session.

That The Regional Municipality of Waterloo (the "Region") approve and enter into a settlement agreement with FC Waterloo Industrial Portfolio Inc. (the "Owner"), and execute all documentation in relation to the partial acquisition of the property municipally known as 550-560 Parkside Drive, Waterloo, being a fee simple interest in Part of Lot 11 German Company Tract, designated as Parts 1 to 7 on Reference Plan 58R19992, being part of PIN 22280-0024 (LT), in the City of Waterloo, with all documentation to the satisfaction of the Regional Solicitor, wherein the Region:

- a) pays the Owner the sum of Two Hundred and Sixty-Three Thousand Five Hundred Dollars (\$263,500.00) as full compensation for all claims; and
- b) reimburses the Owner for their reasonable legal and associated costs.

And That the Regional Solicitor has all necessary authority to execute such documents to carry out the agreement and to settle the reasonable legal and other costs of the Owner.

August 13, 2019